



Utilization Certificate for Cash Component for the year 2011-2012 under MGNREGA for APD-I Block for Mathura GP

Opening Balance as on 01.04.2011 Rs 28,344 = 00

Amount Received during the year 2011-12
 MGNREGA Rs 57,57,971 = 00

Sl. No. / Memo No.	Amount of Allotment received from District MGNREGA Cell
352, dt. 18/5/11	4,06,000 = 00
760, dt. 1/8/11	5,07,500 = 00
BDO, dt. - CNO-248688 dt. 17/8/11	1,00,000 = 00
1141, dt. 22/11/11	10,15,000 = 00
B.P.O, CNO-2487116 dt. 30/11/11	1,76,971 = 00
23, dt. 3/1/12	15,22,500 = 00
537, dt. 7/3/12	20,30,000 = 00

Certified that a sum of Rs. 57,57,971 = 00 only was received as sub-allotment during 2011-12 from District MGNREGA Cell Letter no. & date given on the margin under NREGA

Further a sum of Rs. 28,344 = 00 only being unspent balance of the previous year 2010-11 the Opening Balance during the year was allotted to be brought forward for utilization during the current year 2011-12. The miscellaneous receipts of the agency during the 2011-12 were Rs. 10,778 = 00

It is also certified that out of the above mentioned total funds of Rs. 57,97,093 = 00 only a sum of Rs. 57,54,133 = 00 only has been utilized during 2011-12 for the purpose for which it was sanctioned out of which an amount of Rs. 1,48,030 = 00 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 42,960 = 00 only remaining as on reporting date 31/3/12 which will be utilized for the programme in 2012-13.

- 3) Miscellaneous Receipts of the Agency, if any Rs. 10,778 = 00
- 4) ... received from Block if any
- 5) Total available (1+2+3+4) - Rs. 57,97,093 = 00

I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled and that I have exercised checks as directed in prescribed requisition format part II to see that the money has been only utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which it is being given sanction/inspection for as such schemes is completed, Form B-register are updated and MIS data entry done for 100% of the work.

GP Mathura Memo No. 02/MGP Date 12/4/12

Signature of Executive Assistant/ Secretary
 Nirman Sahayak (With Official Seal)

Secretary
Mathura Gram Panchayat

Signature of GP Pradhan
 with official Seal and Date
Mathura Gram Panchayat

Block APD-I Memo No 831 Date 18/04/12

Copy forwarded for information and necessary action to:-
 1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials

Programme Officer,
Aliurdwar-I
 Counter Signature & Seal of the P.O & B.D.O

Asstt. Programme Officer
Aliurdwar-I

Utilization Certificate for Administrative fund for the year 2011-2012 under MGNREGA

District Jalpaiguri, West Bengal State Year 2011-12

- 1) Opening Balance as on 01.04.2011 Rs. 00
- 2) Allotment received during the year 2011-12 under MGNREGA A.E. fund Rs. 81,000.00
- 3) Total fund available (1+2) = Rs. 81,000.00
- 4) Utilization of A.E. fund Rs. 1,48,030.00
- 5) Closing balance of A.E.(3-4) = Rs. -NIL-

Allocation Order No. Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
352, 18/5/11	6000.00
760, 1/8/11	7500.00
1141, 22/11/11	15000.00
23, 03/1/12	22,500.00
537, 07/3/12	30,000.00
TOTAL	81,000.00

I hereby certify that the above sanctioned administrative fund has been fully/ partly utilized against sanctioned order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/185-01/06(11) Dated: 14/07/2011. The administrative fund utilized for the following purpose as guided by the P & RD Govt. of West Bengal:-

- a) Staff salary. Cost of additional staff engaged at various levels for the scheme with the approval of the State Government
- b) Other contingent expense
- c) Mobility support to the Block/ Gram Panchayat (injection of schemes)
- d) Training of PRI members and other functionaries for this scheme
- e) A.C. Campaign for awareness/ guarantee for this A.E. fund scheme
- f) Outsourcing of Data Entry work (VLE)
- g) Printing of forms etc.
- h) Stationery and Peripherals
- i) Office furniture and equipments
- j) Capacity building of SHCs for the purpose of this scheme
- k) Social audit of works implemented under this scheme

beside that order issued vide Memo no. 597/MGNREGS date: 14/07/2011 of this office may kindly be followed in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) A/c payment of GRS/2nd GRS/1A/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Master Folio verification Bill
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of P & RD.

Memo no.-----dated-----

Signature of Executive Assistant/ Secretary,
Nirman Sahayak (With Official Seal)

(Signature)
12/9/12
Secretary
Mathura Gram Panchayat

(Signature)
Signature of GP Pradhan
with official Seal and date
Pradhan
Mathura Gram Panchayat

ANNEXURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2011-12

Name of the Block:

Name of the GP:-

SECTION A (FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	28,344 = ⁰⁰
2	Fund received during the financial year from the District	54,81,000 = ⁰⁰
3	Fund received from Block during the financial year, if any	2,76,971 = ⁰⁰
4	Misc. receipts credited during the year	10,778 = ⁰⁰
5	Total funds available (1+2+3+4) during the financial year under MGNREGA	57,97,093 = ⁰⁰
6	Total funds utilized during the financial year	
	(a) Expenditure on administrative expenses	1,48,030 = ⁰⁰
	(b) Expenditure on unskilled labour component	43,13,160 = ⁰⁰
	(c) Material cost including semi-skilled and skilled labour	12,92,943 = ⁰⁰
7	Closing balance	42,960 = ⁰⁰
8	Percentage of utilization to total funds available (6.5 x 100)	99.26%

SECTION B (PHYSICAL PROGRESS)

1. No. of households issued Job Cards:-

SCs	STs	Others	Total
63	1984	185	2232

2. No. of households who have demanded employment 16633. No. of households that have been provided employment 16634. No. of households that have completed 100 days employment 025. No. of Mandays generated 0.3333 (in lakh)Memo No. 02/MGP/12-13 Date 12/4/12

Signature of Executive Assistant/Secretary/
Nirman Sahayak (With Official Seal)

H. G. G.
12/4/12
Secretary
Mathura Gram Panchayat

[Signature]
Signature of GP Pradhan
with official Seal and name
Pradhan
Mathura Gram Panchayat